



Dear Parents,

Welcome back. It is good to see you all again. I hope you have had a great holiday and enjoyed time together. A very Happy New Year to you all.

During this term, we will warmly welcome parents to attend their child's class assembly. The assemblies take place on Wednesday afternoon at 2.55pm. Doors will open at 2.45p.m. The assembly will finish in time for the usual end of school day pick up arrangements. Family members are most welcome at the assembly but we just ask that any pre-school children you bring remain quiet, in order for each child in the assembly to be 'heard'. I look forward to seeing many of you in the coming weeks. Diary dates to the Easter holidays including the assemblies are listed overleaf. Please Note - children remain in school after class assemblies and Easter assemblies until normal close of day - 3.20p.m.

*S. Rainford.*

### September 2019 Infant School Admissions

If your child is due to start the Infant school in September 2019, your application to Essex County Council (either by post or online) This **MUST** be done **by Tuesday 15th January 2019**. Please also send in your Supplementary Information Form to the school office as soon as possible.

#### Nativity DVDs and Photo CD's

We have a few Nativity DVD's and CD photos left over in each year group. If you would like to purchase one please come to the office as soon as possible. Cost £5.00 and £2.00

#### KITCHEN CORNER

Monday 7th January - Menu Week 1

#### Parent/Teacher Consultation Evenings

Tuesday 12th February & Thursday 14th February  
4pm to 6.30pm.

You will be able to book your appointment using the Parents Evening Manager module on Parentmail soon.

#### Attendance/Late Arrival

It is very important that your child arrives at school on time every day. The school doors open at 8.45am. and lessons begin at 9.00am. prompt. Any child attending after 9.00am will be marked late in the register. Late arrival is disruptive to the rest of the class and embarrassing for your child.

#### YEAR 2 - After School Clubs

Information regarding the year 2 After School Clubs will be forwarded by Parentmail at 8.00am on Tuesday 8th January. Please complete the application form by Thursday 10th January. You will be informed of your child's clubs on Monday 14th January.  
All the clubs start the week beginning Monday 21st January.

#### Reporting Children's Absence

If your child is absent from school, please telephone the school office every day of absence and leave a message on our answering machine by 9.00am. The call must be made **each day** of absence.

It is school's duty to telephone parents if the child is not at school and there is no message left regarding the child's absence. This procedure is in line with our safeguarding policy. Thank you for your co-operation.

#### ALL YEAR GROUPS

All P.E. Bags must be in school on Monday 7th January with full P.E. kit including tracksuit and trainers (with velcro if possible). Please label all items clearly.

Could you please make sure all girls have a pair of socks in their PE bags for outdoor games.

#### **Year 2 to Year 3 Admissions - Sept 2019**

As you are aware, all Year 2 children who wish to transfer to the Junior School in September must apply to their local authority. The closing date is Tuesday 15th January 2019. Applications can be made online via [www.essex.gov.uk/admissions](http://www.essex.gov.uk/admissions)

In addition, you must also complete a JUNIOR school Supplementary Information Form which must be returned to the Junior School.

**N.B.** If you do not apply to your local authority by 15th January 2019 then the Junior school cannot process the application.

**DATES FOR YOUR DIARY 2019**

<b>Date &amp; Time</b>		<b>Event</b>	<b>Details</b>
16 Jan	Wed	2.55p.m	<b>Class 4 Assembly</b> Class 4 Parents /Carers of Class 4
23 Jan	Wed	2.55p.m	<b>Class 5 Assembly</b> Class 5 Parents /Carers of Class 5
30 Jan	Wed	2.55p.m	<b>Class 6 Assembly</b> Class 6 Parents /Carers of Class 6
1 Feb	Fri	8.45am – 9.30pm	<b>Drop Off, Drop In</b> All Years Parents /Carers All Years
6 Feb	Wed	2.55p.m	<b>Class 7 Assembly</b> Class 7 Parents /Carers of Class 7
7 Feb	Thurs	3.20pm – 3.30pm	<b>Book Look</b> All Years All Years
8 Feb	Fri	During School Day	<b>St. Bernadette House Celebration</b> St. Bernadette House For children in St. Bernadette House. Children can wear 'Blue' ribbon.
12 Feb	Tue	4p.m to 6.30p.m	<b>Parent/Teacher Consultations- you attend one evening 12<sup>th</sup> or 14<sup>th</sup> Feb.</b> All Years <b>NO CHILDREN</b>
14 Feb	Thurs	4p.m to 6.30p.m	<b>Parent/Teacher Consultations- you attend one evening 12<sup>th</sup> or 14<sup>th</sup> Feb</b> All Years <b>NO CHILDREN</b>
<b>SPRING HALF TERM - Mon 18<sup>th</sup> Feb to Fri 22<sup>nd</sup> Feb (inclusive)</b>			

25 Feb	Mon	Open at 8.45a.m.	<b>Children Return to School</b> All Years ALL YEARS
27 Feb	Wed	2.55p.m	<b>Class 9 Assembly</b> Class 9 Parents /Carers of Class 9
1 Mar	Fri	8.45am – 9.30pm	<b>Drop Off, Drop In</b> All Years Parents /Carers All Years
6 Mar	Wed	2.55p.m	<b>Class 8 Assembly</b> Class 8 Parents /Carers of Class 8
7 Mar	Thurs	All Day	<b>World Book Day</b> All Years Children only
7 Mar	Thurs	3.20pm – 3.30pm	<b>Book Look</b> All Years All Years
13 Mar	Wed	2.55p.m	<b>Class 3 Assembly</b> Class 3 Parents /Carers of Class 3
15 Mar	Fri	During School Day	<b>School Photographer</b> All Years ALL YEARS
20 Mar	Wed	2.55p.m	<b>Class 2 Assembly</b> Class 2 Parents /Carers of Class 2
2 Apr	Tue	9.30a.m (prompt)	<b>Easter Assembly - Palm Sunday</b> Classes 1,2 & 3 Parents /Carers of Classes 1, 2 & 3. Children DO NOT finish early.
3 Apr	Wed	9.30a.m (prompt)	<b>Easter Assembly - Maundy Thursday</b> Classes 4 & 7 Parents /Carers of Classes 4 & 7 Children DO NOT finish early.
4 Apr	Thurs	9.30a.m (prompt)	<b>Easter Assembly - Good Friday</b> Classes 5 & 8 Parents /Carers of Classes 5 & 8. Children DO NOT finish early.
5 Apr	Fri	9.30am (prompt)	<b>Easter Assembly - Easter Sunday</b> Classes 6 & 9 Parents /Carers of Classes 6 & 9. Children DO NOT finish early.
5 Apr	Fri	10.45a.m	<b>Easter Bonnet Parade &amp; Easter Raffle</b> All Years <b>Children will need an Easter Bonnet from home. For Children ONLY.</b> <b>SCHOOL CLOSSES AT NORMAL TIME 3.20p.m</b>
<b>EASTER HOLIDAYS - Mon 8<sup>th</sup> April to Tue 23<sup>rd</sup> Apr (inclusive)</b>			

23 Apr	Tue	All Day	<b>INSET DAY</b> All Years <b>School Closed to Children</b>
24 Apr	Wed	Open at 8.45a.m	<b>Children Return to School</b> All Years ALL YEARS
1 May	Wed	2.55p.m	<b>Class 1 Assembly</b> Class 1 Parents /Carers of Class 1
2 May	Thurs	3.20pm – 3.30pm	<b>Book Look</b> All Years All Years
3 May	Fri	8.45am – 9.30pm	<b>Drop Off, Drop In</b> All Years Parents /Carers All Years
6 May	Mon	All Day	<b>BANK HOLIDAY</b> All Years <b>School Closed</b>
<b>SUMMER HALF TERM - Mon 27<sup>th</sup> May to Mon 3<sup>rd</sup> Jun (inclusive)</b>			