



## Privacy Notice – Photo & Video

Please be advised that not all of this data is shared with everyone listed. We only share data required for that particular function and only the minimum required.

What is the service being provided?	School Photos/Videos							
What personal data do we need from you?	Surname	Name	Class	Ref. No				
Who will be using your Personal Data?	Who is the <a href="#">Data Controller</a> ?	St. Helen's Catholic Infant School						
	Who is the Data Controller's <a href="#">Data Protection Officer</a> ?	Lauri Almond – Essex County Council						
	Are there any <a href="#">Data Processors</a> ?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>			
	Who are they?	RM Integris, Van Cols						
What will it be used for and what gives us the right to ask for it and use it?	<a href="#">The Purpose(s)</a> :	To enhance education provision, inclusion and recreation						
	<a href="#">The Legal Condition(s)</a> :	Consent						
	<b>You may withdraw your consent at any time by contacting us</b>							
Who else might we share your data with?	RM Integris, Website X5 professional, Van Cols photographers, Local Newspaper (no children's names attached)							
Will your data be stored in or accessible from <a href="#">countries with no UK-equivalent</a> Privacy Law protections?	No							
How long will your data be kept?	When will it stop being used?	Itemise according to your title e.g. Photos = When the Pupil transfers to another education setting, e.g. another school Videos = When the Pupil transfers to another education setting, e.g. another school						
	How long after this will it be deleted?	Photos stored on school system (Integris) – date of Birth + 25 years Videos - When the Pupil transfers to another education setting, e.g. another school						
Our use of the data will be subject to your legal rights (marked if	<a href="#">Inform</a>	<input checked="" type="checkbox"/>	<a href="#">Access</a>	<input checked="" type="checkbox"/>	<a href="#">Rectify</a>	<input checked="" type="checkbox"/>	<a href="#">Erase</a>	<input checked="" type="checkbox"/>
	<a href="#">Restrict</a>	<input checked="" type="checkbox"/>	<a href="#">Portable</a>	<input type="checkbox"/>	<a href="#">Object</a>	<input checked="" type="checkbox"/>	<a href="#">Automate</a>	<input type="checkbox"/>

applicable):							
As you are giving us your data directly to us:	This is the reason why we are allowed to ask for it and use it:			To enable the delivery of these services			
	This is what could happen if you refused to let us use your data for this purpose:			Your child will not be able to participate in these events			
<b>Visit the following links for more information about Privacy Law, our obligations and your Rights:</b>							
<a href="#">The ICO Guide to the General Data Protection Regulations 2016</a> <a href="#">The General Data Protection Regulations 2016</a>							
<b>If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:</b>							
Postal Address	Information Governance. County Hall (B2). Chelmsford. CM1 1QH						
Email	DPO@essex.gov.uk						
Phone Number	0333 032 2970						
<b>If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:</b>							
Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF						
Online Form	<a href="https://ico.org.uk/concerns/handling/">https://ico.org.uk/concerns/handling/</a>						
Phone Number	0303 123 1113						